



Document Capture

Scan, recognize and improve your administration with Document Capture

Every day you receive a new batch of documents – whether they are delivered at your desk or appear in your mailbox. From task and order confirmations to CMRs, certificates and purchase invoices. They all must be handled and processed one by one. It can be time-consuming to manually process all these documents – let alone the increasing risk of errors.

Stop wasting time manually scanning and linking documents or entering your data into Dynamics and discover the possibilities of Document Capture. Simply scan or email the documents and the software will take care of everything else. From analysis to recognition and processing the information. Preventing miscommunication and possible complaints, which in turn has a positive effect on customer satisfaction.

Create one single source of truth

Document Capture uses Artificial Intelligence (AI) technology. An online tool for visually exploring, understanding, training, and integrating features in 3PL Dynamics. The software recognizes documents based on different models and add the associated data to 3PL Dynamics in an interactive way. Without the need for a single line of code.

From invoices to NOAs and DMS documents

Technology that helps save you time and improve the quality of incoming documents. It allows you to receive, create and/or scan the desired documents from every location and automatically import those in Microsoft Dynamics 365 Business Central. Whether it concerns a purchase invoice, CMR, IEO43, NOA or customs document. In only one step, you can, for example, scan your CMRs and automatically link these to a new document in Dynamics 365 Business Central. Right away, everything will be available in the web portal. Or reduce the paper flow and add GDBs (nVWA) to the relevant withdrawal receipt. This way you will create one single source of truth – a digital dossier – where you can find documents easily.

All information is available at order level

With Document Capture, you no longer must dig through your bookkeeping to find a document or invoice for your accountant, customers, and colleagues. Whether it has been entered five days or five years ago, all documents are saved and linked to the corresponding order. Based on the information listed, you can show the necessary data on your screen with only one mouse click.

Less paperwork, more insights

Document Capture is trained with countless invoices and logistics document. You can't imagine or the AI tool has seen it. As a result, you can use any invoice or customs document. The tool even reads the rules. From sender to description and VAT amounts. All information is filtered out in detail. Boltrics takes care of the mapping. So that all data is registered correctly in 3PL Dynamics. Whether it's one document or dozens.

Document Capture ensures that documents are properly analysed and stored in the right place. And – if desired – the system can create an invoice, email, transport orders, goods in or out.

Example: match and approve purchase invoices

After creating the purchase invoice, the matching with, for example, the outsourced transport order can easily be carried out, to which it is directly visible whether the amounts are correct. Subsequently, the people who approve invoices will receive an email with a copy of the concerning invoice. As soon as they have approved the invoice, it will be released for bookkeeping and payment. The approval process is directly carried out in Microsoft Dynamics 365 Business Central. The invoice could even be booked automatically. If you're ready, so are we.

The advantages of Document Capture

- Digitize your document flow
- Automate steps for processing and reduce the number of administrative actions
- Decrease the costs of processing and time investment per document
- Reduce the number of errors
- Automatically send invoices and customs documents to the appropriate administration
- Guarantee a safe and compliant process

